



EITI Albania Work Plan 2014

Cover note

This document represents EITI Albania Work-plan for year 2014.

In this document, EITI Albania and the Albanian MSG have put down the tasks to achieve and have also identified the objectives that we want to accomplish during the year 2014.

Due to delays during year 2013 with the publication of the EITI report 2011 and other related communication activities, the priorities of this year agenda have been the publication of the EITI Report 2011 within deadlines set by the EITI board and also the publication of the EITI 2012 report. Both these reports will be prepared in line with the new EITI standard.

Also, by knowing the national issues which are also revealed in the 2 previous EITI Reports such as the Rent Distribution to Sub national level and the marginal revenues from Albania's oil and mining Industries to the State Budget, the MSG has considered as very necessary for this year's activity two studies, that will contribute to qualitative improvements into the management of the sector:

- Post rent distribution Study
- Revenue Potential Study

In order to increase the cadre of EITI in the Albanian natural resources, EITI Albania team will perform a feasibility study to evaluate the use of water resources through the construction of HEC-s and their contribution to the State Budget revenues and people's lives.

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<i>Theme</i>	<i>Objective</i>	<i>Activity</i>	<i>Responsible Person/Institution</i>	<i>Timescale</i>	<i>Cost</i>
<i>Work plan 2014</i>	<i>Preparation of the workplan aligned with the new EITI standards</i>	<i>Planning activities</i> <i>Reorganization of activities including unrealized activities of the work plan 2013</i> <i>Presentation to the interested groups</i> <i>Online publication in the official website of EITI Albania</i>	<i>EITI Albania</i> <i>MSG</i>	<i>January 2014</i>	<i>None</i>
<i>MSG</i>	<i>Reorganization of MSG (Due to changes in government)</i> <i>Introduction to MSG members with new standards of EITI</i>	<i>Appointment of the new MSG chair</i> <i>Confirmation of members representing state agencies.</i> <i>Increasing the MSG members number in the context of inclusiveness and involvement, a) by including representatives of General Tax office, General Customs office and b) by increasing the no. of the extractive companies' representatives</i> <i>Organize MSG meetings to communicate and introduce to MSG members the new EITI standards</i>	<i>MEI</i> <i>EITI Albania</i> <i>MSG</i>	<i>January – February 2014</i>	<i>None</i>
<i>EITI 2011 and 2012 reports</i>	<i>Preparation of TOR</i> <i>Selection of Independent Administrator</i>	<i>Discussion and approval of MSG for the terms of reference referred to the EITI standards</i> <i>Approval of the ToR from the EITI International Secretariat and Acknowledgement from the World Bank</i>	<i>EITI Albania /MSG</i> <i>EITI International World Bank</i>	<i>February - April 2014</i>	<i>WB</i> <i>109'000 USD</i>



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		<p><i>Publication of Expression of Interest for the Independent Administrator</i></p> <p><i>Tendering and selection process</i></p> <p><i>Signing of the contract with the Independent Administrator</i></p>	<p><i>EITI Albania</i></p> <p><i>EITI Albania</i></p>		
<p><i>Institutionalization of EITI Albania</i></p>	<p><i>Providing a stable legislation for the implementation of EITI in Albania</i></p> <p><i>Compliance of EITI standards with Albanian legislation</i></p>	<p><i>Sign under guidance of MEI, Memorandum of Understanding with the oil and gas companies, for acceptance to disclose data under EITI reporting, until the improvement of the legal base</i></p> <p><i>Amendment and improvement of the law for hydrocarbons by including the clause of obligation to report EITI. Hydrocarbon law</i></p> <p><i>Review of the law on mineral rent and its distribution; study of best EITI practices on rent distribution and controlling mechanisms</i></p>	<p><i>Ministry of Energy and Industry</i> <i>EITI Albania</i></p> <p><i>EITI Albania/ MSG</i> <i>Oil And Gas Directory /MEI</i></p> <p><i>EITI Albania /MSG</i> <i>Mining Directory/MEI</i></p>	<p><i>February - December 2014</i></p>	<p><i>None</i></p>
<p><i>Publication of EITI report 2011</i></p> <p><i>(Reporting for the year 2011 is overdue)</i></p>	<p><i>Presentation of the EITI stakeholders with the results of the EITI 2011 report</i></p> <p><i>Presentation of EITI report 2011 to the public</i></p>	<p><i>Publication in the official website of EITI Albania and MEI</i></p> <p><i>Distribute the report to extractive companies, local government units, civil society and other interest groups such as donors, central government institutions, parliamentary groups, environmentalists, etc.</i></p> <p><i>Advertising the report in media (TV spot, newspapers)</i></p>	<p><i>EITI Albania</i></p> <p><i>EITI Albania</i> <i>MEI</i></p> <p><i>EITI Albania</i></p>	<p><i>July – September 2014</i></p>	<p><i>EITI Albania</i></p> <p><i>WB grant covering printing and distribution of brochures 4'000 USD*</i></p> <p><i>WB grant covering all media communication activities 11'000 USD**</i></p>



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<p><i>Annual activity report 2013</i></p>	<p><i>Preparation of the EITI Albania progress report for year 2013</i></p>	<p><i>Background Information</i> <i>Description of EITI Albania activities during 2013, referred to the new EITI standards format.</i> <i>Analysis and evidencing of the Issues and obstacles that caused delay in meeting planned 2013 activities.</i> <i>Define control mechanisms to avoid failure repetition</i></p>	<p><i>EITI Albania MSG</i></p>	<p><i>June 2014</i></p>	<p><i>None</i></p>
<p><i>Public awareness towards transparency</i></p>	<p><i>Raising awareness about transparency in the Extractive Industry and its importance for the sustainable economic development of the country</i></p>	<p><i>Organize information sessions for students, local government representatives and business groups where extractive industry is focused</i></p> <p><i>EITI Informative seminar with high schools students in Patos, Bulqize and Kukes</i></p> <p><i>EITI informative seminar with the students of the Geological University Tirana</i></p> <p><i>Focus groups with representatives of local government, civil society and companies operating in the extractive industry areas.</i></p>	<p><i>EITI Albania</i></p>	<p><i>September - October 2014</i></p>	<p><i>TBD – Funds not available yet</i> <i>Expected 3'000 USD</i></p> <p><i>For financing these activities EITI Albania has performed preliminary discussions with OSCE presence in Albania</i></p>
<p><i>Publication of EITI report 2012</i></p>	<p><i>Presentation of the EITI stakeholders with the results of the EITI 2012 report</i></p> <p><i>Presentation of EITI report 2012 to the public</i></p>	<p><i>Publication in the official website of EITI Albania and MEI</i></p> <p><i>Distribute the report to extractive companies, local government units, civil society and other interest groups such as donors, central government institutions, parliamentary groups, environmentalists, etc.</i></p>	<p><i>EITI Albania</i></p> <p><i>EITI Albania MEI</i></p>	<p><i>October – December 2014</i></p>	<p><i>WB</i></p> <p><i>Cont. 4'000 USD</i> <i>WB grant covering printing and distribution of brochures*</i></p> <p><i>Cont. 11'000 USD</i></p>



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		<i>Advertising the report in media (TV spot, newspapers)</i>	<i>EITI Albania</i>		<i>WB grant covering all media communication activities**</i>
<i>Capacity building</i>	<i>Training programs for the EITI Albania staff</i>	<i>Transparency Initiatives, EITI Standards, Communication, Public Policy Development, Project Management, ect</i>	<i>EITI International EITI Albania</i>	<i>January – December 2014</i>	<i>WB grant covering training activities for EITI staff 13'000 USD</i>
	<i>Training for CSOs</i>				
	<i>Training/Workshop for the new government officials</i>	<i>Training of employees of local or central government related to extractive industry, for the EITI implementing country obligations, EITI standards and EITI reports.</i>	<i>World Bank Expert</i>	<i>September – December 2014</i>	<i>WB grant covering training activities for EITI stakeholders 11'500 USD</i>
	<i>Training for MSG members and Scoping workshop</i>	<i>Training of MSG members, on the role of MSG, scope, power and ability to deliver progress.</i>		<i>September – December 2014</i>	
<i>Awareness-raising and information-giving</i>	<i>Publication of EITI Albania activities to be recognized by the public</i>	<i>Information activities in the media, press releases, conferences, forums, publicity, etc.</i>	<i>EITI Albania</i>	<i>January – December 2014</i>	<i>WB</i>
	<i>Increasing the impact and public debate</i>	<i>Meetings with the interested groups</i>			<i>WB grant covering outreach activities 18'500 USD</i>
	<i>Production of information materials</i>	<i>Development of a new website and its continuous updating</i>			
		<i>Creating a new logo for the EITI Albania</i>			
		<i>Price for the best publication article - EITI Albania Journalist</i>			
		<i>Printing of brochures, leaflets, banners, different promotional and information materials</i>			



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<p><i>Communication and Information Strategy 2015</i></p> <p><i>Work Plan 2015</i></p>	<p><i>Preparation of the Communication and Information Strategy 2015</i></p> <p><i>Preparation of the work plan for 2015</i></p>	<p><i>Setting objectives and goals</i></p> <p><i>Listing of communication strategy activities</i></p> <p><i>SWOT analysis</i></p> <p><i>Advertising campaign</i></p> <p><i>Planning activities for 2015</i></p> <p><i>The online publication in the official website</i></p> <p><i>Presentation to the interested groups</i></p>	<p><i>Communication Consultant EITI Albania</i></p> <p><i>EITI Albania MSG</i></p>	<p><i>October 2014 – January 2015</i></p> <p><i>October 2014 – January 2015</i></p>	<p><i>WB grant covering Communication strategy 5'000 USD</i></p> <p><i>EITI Albania</i></p>
<p><i>Study on the revenue potential study of extractive industries</i></p>	<p><i>Informing the public and establish transparency on potential revenues from extractive industry</i></p>	<p><i>Preparation of terms of reference and their acknowledgement by the World Bank</i></p> <p><i>The selection of the consultancy company in accordance with the standards of the World Bank procurement</i></p> <p><i>Publication of the study</i></p>	<p><i>EITI Albania Secretariat</i></p> <p><i>WB team</i></p>	<p><i>September 2014 – May 2015</i></p>	<p><i>WB</i></p> <p><i>WB Grant 50'000 USD</i></p>



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<i>Additional studies and reports contributing to Transparency</i>	<i>a) Study on the post rent distribution</i>	<i>Preparation of ToR-s for the assignment Selection of the Consultant Work shop on best practices on rent distribution and management in EITI countries Selection of the best scenario for Albania Legislative adaptations pertinent to scenario chosen Meetings with mayors and central government and stakeholder groups for the distribution of rent</i>	<i>WB Ministry of Finance EITI Albania</i>	<i>February 2014 – January 2015</i>	<i>WB Available from WB grant TBD- Expected 30'000 USD</i>
	<i>b) Feasibility Study on Hydropower resources</i>	<i>Perform a feasibility study for the inclusion of water resources under the “cadre” of EITI reports to be included in the EITI 2013 report.</i>	<i>EITI Albania*** AKBN</i>		<i>None</i>
<i>Expected Total Cost</i>					<i>255'000 USD</i>

**This expenditure line includes budget available for covering printing and distribution of brochures for both EITI reports, EITI 2011 and EITI 2012.*

*** This expenditure line includes budget available for media communication activities for both EITI reports, EITI 2011 and EITI 2012.*

**** The Activities in this work plan are funded by donors. The Salaries of the EITI staff are covered by the state budget.*