



EITI Albania Work Plan 2016

Cover note

This document represents EITI Albania Work-plan for year 2016.

In this document, EITI Albania and the Albanian MSG have put down the objectives and tasks to achieve during the year 2016.

By December 2015 we published the EITI reports for years 2013 and 2014 ensuring thus comprehensive and timely data that are worth for analyses and discussion. It was an innovation and achievement the expansion of EITI industry coverage by adding the Hydropower Sector to our EITI reports.

EITI Albania Secretariat aims to produce by the end of 2016 the EITI report for year 2015.

The natural flow of the EITI process has increased our responsibilities requiring us to upgrade from the “start-storming” phase to a new “performing” phase, therefore we will focus and invest in those activities which will enable the EITI processes to be sustainable.

Based on the findings and the neuralgias that we have identified during the preparation of EITI reports 2013 and 2014, we need to work with our legal framework to enable a normal flow of the reporting process. Along with the reporting process, in the center of our agenda for 2016 we will have the improvement of the legal framework with regard to transparency and good governance of the sector. We will work to draft and approve the legal provisions and interconnection to other laws.

Intensive outreach activities and capacity building will be in the center of our 2016 agenda. We identify that we engage with new partners in our EITI processes such as students, academic, legislators, analysts, parliamentarians etc. They should be part of the EITI processes and each communication should be tailored according to their specifics.

EITI Albania 2016

EITI Albania Work Plan 2016

| Theme | Objective | Activity | Responsible Person/Institution | Timescale | Costs | Funds available | | Status |
|-----------------------------|---|---|---|---|-------|-----------------|--------------|--|
| | | | | | | World Bank | State Budget | |
| Work plan 2016 | Preparation of the work plan aligned with the EITI standards | <p>Planning activities</p> <p>Reorganization of activities including unrealized activities of the work plan 2015</p> <p>Presentation to the interested groups</p> <p>Online publication in the official website of EITI Albania</p> | <p>EITI Albania</p> <p>MSG</p> | Jan – Feb 2016 | None | | | Completed |
| Annual activity report 2015 | Preparation of the EITI Albania progress report for year 2015 | <p>Description of EITI Albania activities during 2015.</p> <p>Analysis and evidencing of the Issues and obstacles that caused delay in meeting planned 2015 activities.</p> | <p>EITI Albania</p> <p>MSG</p> | Jan - Mar 2016 | None | | | Completed |
| MSG | Reorganization of MSG | <p>Confirmation of members for 2016</p> <p>Preparation of Terms of Reference for MSG, according to the member status of EITI Albania</p> <p>Evaluation of Groups of Interest</p> | <p>MEI/ EITI Albania/MSG</p> <p>BB/EITI Albania</p> <p>BB/EITI Shqiptar</p> | <p>Jan – May 2016</p> <p>Jan – May 2016</p> <p>Mar – May 2016</p> | None | | | <p>On process</p> <p>Completed</p> <p>On process</p> |

EITI Albania Work Plan 2016

| | | | | | | | | |
|----------------------------------|--|--|---|--------------------|------------------------------|--|--|-------------|
| Legal and Regulatory Review | Providing a stable legislation for the implementation of EITI in Albania | Improvement of instructions and existing orders, sub-laws acts on procedures and deadlines regarding EITI reporting based on the new Mining Law no. 134/2014 dt. 9.10.2014 and Hydropower Law no. 19/2015 dt. 12.03.2015 | MEI; MSG EITI Albania Hydrocarbons Directory Mining Directory MEI | Jan- Dec 2016 | None | | | Not started |
| | Selection of Legal Consultant | Setting objectives concerning the revision of the legal framework for EITI implementation, in petroleum, mining and hydropower sectors | MSG EITI Albania | Mar – Apr 2016 | WB Grant \$ 50,000 | | | On process |
| | Compliance of EITI standards with Albanian legislation | Drafting of TOR for the legal expertise required | EITI Albania MSG | Mar 2016- Mar 2017 | | | | Not started |
| | | Drafting of the law on transparency and good governance of natural resources, evaluating legislation in other EITI countries, and implementation experiences in these countries | | | | | | |
| | | Improvement of the reporting form for entities by increasing the number of indicators in EITI reporting / disclosure | | | | | | |
| | | Identifying barriers that slow down the data collection from state agencies and entities (adoption with the reporting system, collection and processing of data) | | | | | | |
| Communication Strategy 2016-2017 | Selection of Consultant | Drafting of TOR, Setting objectives and goals | EITI Albania MSG | Feb – Mar 2016 | WB Grant Foreseen \$ 10'000* | | | On process |
| | Preparation of the Communication Strategy 2016-2017 | Selection of Consultant | Consultant | | | | | Not started |
| | | Listing of communication strategy activities, advertising campaign | EITI Albania | | | | | |
| | | SWOT analysis | | | | | | |

EITI Albania Work Plan 2016

| | | | | | | | |
|---------------------------------|--|---|---------------------|-----------------------|-----------------------------|--|--|
| | | <i>The online publication in the official website</i> | <i>MSG</i> | | | | |
| | | <i>Presentation to the interested groups</i> | | | | | |
| <i>Communication activities</i> | <p><i>Package for Public awareness campaign as per activities foreseen in the Communication Strategy 2016</i></p> <p><i>Presentation of the reports EITI 2013 and EITI 2014 to the wide public</i></p> <p><i>Publication of EITI Albania activities to be recognized by the public</i></p> <p><i>Production of information materials</i></p> | <p><i>Invitation for Expression Offer to companies in the field</i></p> <p><i>Tendering and selection process</i></p> <p><i>Signing of the contract with the company selected</i></p> <p><i>Seminars, meetings with groups of interest</i></p> <p><i>Distribute the report to extractive companies, local government units, civil society and other interest groups such as donors, central government institutions, parliamentary groups, environmentalists, etc.</i></p> <p><i>Advertising the report in media (TV, newspapers)</i></p> <p><i>Information activities in the media, press conferences, forums, publicity, etc.</i></p> <p><i>Quarterly informative newsletter on EITI activities</i></p> <p><i>Meetings with students, high school students in cities where extractive industry operates</i></p> <p><i>Continuous updating of the website and social media pages</i></p> <p><i>Printing of brochures, leaflets, banners, different promotional and information materials</i></p> | <i>EITI Albania</i> | <i>Mar – Dec 2016</i> | <i>WB Grant \$ 75'000 *</i> | | <p><i>Not started</i></p> <p><i>On process</i></p> |

EITI Albania Work Plan 2016

| | | | | | | | | |
|--|--|---|---|-----------------------|---------------------------|--|--|--------------------|
| <i>EITI Reports 2015 and 2016</i> | <i>Drafting of TOR</i> | <i>Discussion and approval of MSG for the terms of reference referred to the EITI standards</i> | <i>EITI Albania MSG</i> | <i>Feb – Apr 2016</i> | <i>WB Grant \$128 000</i> | | | <i>Completed</i> |
| | <i>Selection of Independent Administrator</i> | <i>Approval of the ToR from the World Bank</i> | <i>World Bank</i> | <i>Apr – May 2016</i> | | | | <i>Completed</i> |
| | | <i>Selection of reporting subjects for EITI reports</i> | <i>EITI Albania</i> | | | | | |
| | | <i>Publication of Expression of Interest for the Independent Administrator</i> | <i>EITI Albania</i> | | | | | |
| | <i>Publication of 2015 EITI Report</i> | <i>Tendering and selection process</i> | <i>Signing of the contract with the Independent Administrator</i> | <i>EITI Albania</i> | | | | <i>On process</i> |
| | | <i>Presentation to the wide public the results of 2015 EITI Report</i> | | <i>Nov 2016</i> | | | | |
| <i>EITI Validation 2016</i> | <i>Participation in the validation process</i> | <i>Assistance, availability of requested materials in EITI validation process 2016</i> | <i>EITI International MSG EITI Albania</i> | <i>Sep 2016</i> | <i>None</i> | | | <i>Not started</i> |
| <i>Study of transparency about the usage of rent income and donations of extractive industry companies in local government</i> | <i>Define of the mechanisms for the use of rent income by the local government</i> | <i>Meetings with leaders and organizational structures of the municipalities and the central government, with stakeholders regarding royalty, donations support and projects prepared for the community.</i> <i>Study publication and recommendations for improvements</i> | <i>EITI Albania MSG</i> | <i>Sep - Dec 2016</i> | <i>None</i> | | | <i>Not started</i> |

EITI Albania Work Plan 2016

| | | | | | | | | |
|--------------------------------------|---|--|---|----------------------------------|---|--|--|---------------------------|
| <p><i>Surveys on EITI impact</i></p> | <p><i>Survey on the impact of EITI activity after the publication of reports EITI 2013 and EITI 2014</i></p> | <p><i>Distribution and filling of questionnaires filled in: Bulqize, Patos, Fier, Selenice, Kukes, Librazhd, Perrenjas, Pogradec, Tirana.</i></p> <p><i>Statistical analysis of the data obtained from the questionnaire</i></p> <p><i>Publication of the analysis on the EITI impact</i></p> | <p><i>EITI Albania</i></p> | <p><i>Oct – Nov 2016</i></p> | <p><i>None</i></p> | | | <p><i>Not started</i></p> |
| <p><i>Additional projects</i></p> | <p><i>1. EITI Information Center of Extractive Industry (Activity proposed by Mr. Ilir Aliaj)</i></p> <p><i>2. Study on the impact of extractive industries contribute to economic growth and employment in Albania</i></p> <p><i>3. Strategy on private sector participation in oil industry and government support to restructure and reorganize the oil sector</i></p> <p><i>4. Mining cadastre system</i></p> | <p><i>Selection of consultant process</i></p> <p><i>Implementation of data integrated system on extractive industries</i></p> <p><i>Setting objectives</i> <i>Drafting TOR</i></p> <p><i>Setting objectives</i> <i>Drafting TOR</i></p> <p><i>Setting objectives</i> <i>Drafting TOR for improvements in the cadastral system of mining and quarrying industry</i></p> | <p><i>EITI Albania</i> <i>MSG</i></p> | <p><i>Dec 2016- Dec 2017</i></p> | <p><i>Funds still unavailable</i> <i>Expected:</i> <i>Min \$92'400*</i> <i>Max \$270'720*</i></p> <p><i>(Financial support should be discussed)</i></p> <p><i>Funds still unavailable</i></p> <p><i>Expected funding from multiple donors</i></p> | | | <p><i>Not started</i></p> |

EITI Albania Work Plan 2016

| | | | | | | | | |
|--------------------------|---|--|-------------------------|--|--|--|--|--|
| | <i>5. Study on "Developing a new global reporting standard & scoring system on local content"</i> | <i>Piloting a local content standard within national EITI process in Albania</i> | <i>GIZ EITI Albania</i> | <i>Nov 2016 - 2017</i> | <i>Funding by GIZ</i> | | | |
| <i>Capacity building</i> | <p><i>Training programs for the EITI Albania staff and MSG members</i></p> <p><i>Trainings for parliamentarians, central government employees, for institutions related to EITI process, CSO</i></p> <p><i>Training of employees of local government, local reporting companies, local CSO</i></p> <p><i>Consultancy for government institutions and companies operating in the extractive sector</i></p> | <p><i>ASPA trainings; Communication Standards, Public Policy Development, Project Management, Public Procurements, ect.</i></p> <p><i>Drfat of training TOR</i></p> <p><i>Training of MSG members, on the role of MSG, scope, power and ability to deliver progress and stakeholders on enhancing their role in the Extractive Industries</i></p> <p><i>Training of employees of local or central government related to extractive industry, for the EITI implementing country obligations, EITI standards and EITI reports and transparency in sector</i></p> <p><i>Addressing their needs for complying with EITI reporting requirements</i></p> | | <p><i>Jan – Dec 2016</i></p> <p><i>Mar- Dec 2016</i></p> | <p><i>WB Grant</i></p> <p><i>\$ 50'000</i></p> <p><i>\$ 50,000</i></p> | | | <p><i>On process</i></p> <p><i>Not started</i></p> |
| Estimated Cost | | | | | \$ 385'000 | | | |